



**KEMENTERIAN KEUANGAN REPUBLIK INDONESIA
BADAN KEBIJAKAN FISKAL
PUSAT KEBIJAKAN REGIONAL DAN BILATERAL**

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Nomor : S- 695 /KF.7/2017
Sifat : Segera
Lampiran : Satu berkas
Hal : Proposal kegiatan 2019 yang dibiayai KOICA

29 November 2017

Yth. (Daftar terlampir)
Jakarta

Sehubungan dengan hal tersebut di atas, dapat kami sampaikan bahwa KOICA Indonesia telah melakukan sosialisasi kepada perwakilan Kementerian/Lembaga di Indonesia terkait dengan permintaan proposal untuk pelatihan yang akan diselenggarakan oleh KOICA pada tahun 2019. Dalam kesempatan tersebut, disampaikan bahwa terdapat dua jenis pelatihan yang akan dilakukan KOICA pada 2019, yaitu:

1. *Global Training Program*

Kegiatan ini merupakan program pelatihan yang pesertanya berasal dari beberapa negara mitra bilateral KOICA (terlampir). Dari 49 program yang ditawarkan oleh KOICA, kami mengidentifikasi 6 program yang sesuai dengan Kementerian Keuangan (program nomor 1, 4, 6, 17, dan 18). Walau demikian, apabila ada program lain yang dirasa sesuai dengan tupoksi Unit Saudara, kami membuka kemungkinan untuk pengajuan lebih banyak program kepada KOICA.

2. *Single Country Training*

Single Country Training merupakan program pelatihan yang diadakan untuk peserta dari satu negara. Pada 2019, fokus area dari program ini adalah *e-governance, IT, transportation, water, dan economic infrastructure*. Untuk itu, KOICA meminta agar Kementerian/Lembaga dapat menyiapkan proposal program yang ingin dilaksanakan pada tahun 2019, sesuai dengan *template draft* proposal KOICA sebagaimana terlampir.

Sebagai tindak lanjut dari kedua tawaran tersebut di atas, apabila tempat Saudara memiliki program pelatihan yang ingin dibiayai oleh KOICA, Saudara dapat memberikan tanggapan kepada kami selambat-lambatnya pada tanggal 11 Desember 2017. Untuk informasi lebih lanjut, Saudara dapat menghubungi staf kami, Angga E. Wirastomo di aewirastomo@fiskal.depkeu.go.id dan Nita Arista di narista@fiskal.depkeu.go.id atau telepon di 3451090 (ext) dan 7224 (int).

Atas perhatian dan kerja sama Saudara, kami sampaikan terima kasih.



Kepala Pusat
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LAMPIRAN

Surat Kepala Pusat Kebijakan Regional dan Bilateral

Nomor : S-695/KF.7/2017

Tanggal : 29 November 2017

DAFTAR PENERIMA SURAT

1. Sekretaris Badan Kebijakan Fiskal
2. Sekretaris Badan Pendidikan dan Pelatihan Keuangan
3. Sekretaris Direktorat Jenderal Anggaran
4. Sekretaris Direktorat Jenderal Pajak
5. Sekretaris Direktorat Jenderal Perimbangan Keuangan
6. Sekretaris Direktorat Jenderal Kekayaan Negara
7. Sekretaris Direktorat Jenderal Perbendaharaan Negara
8. Sekretaris Inspektorat Jenderal
9. Sekretaris Direktorat Jenderal Bea dan Cukai
10. Sekretaris Direktorat Jenderal Pembiayaan dan Pengelolaan Risiko
11. Kepala Biro Umum, Sekretariat Jenderal Kementerian Keuangan

KOICA CIAT* Program Proposal

(*Capacity Improvement and Advancement for Tomorrow)

As of *year-month-day*

1. Situation Analysis

1.1. Current Situation

Please elaborate on the development situation or issues relevant to your proposed program based on cause/effect analysis. The situation or issues can be at national, strategic/sectoral or whole-of-governance level, or relate to a specific locality, specific development problem, or specific organization(s).

1.2. Problem or Opportunity Analysis

Please identify the full range of development problems/challenges or opportunities evident in the aforementioned situation or issues; and explain what your country is currently planning to do in order to address the situation or issues.

- *Title of the national/sector development plan to address the problems*
- *Brief explanation of the implementation plan, budget allocation and progress situation of your national/sector development plan*

1.3. Justification for KOICA's Intervention

Please elaborate on the reason why you have proposed this Program for KOICA's assistance, justifying KOICA's engagement in addressing the current situation or development issues in your country.

2. Stakeholder Analysis

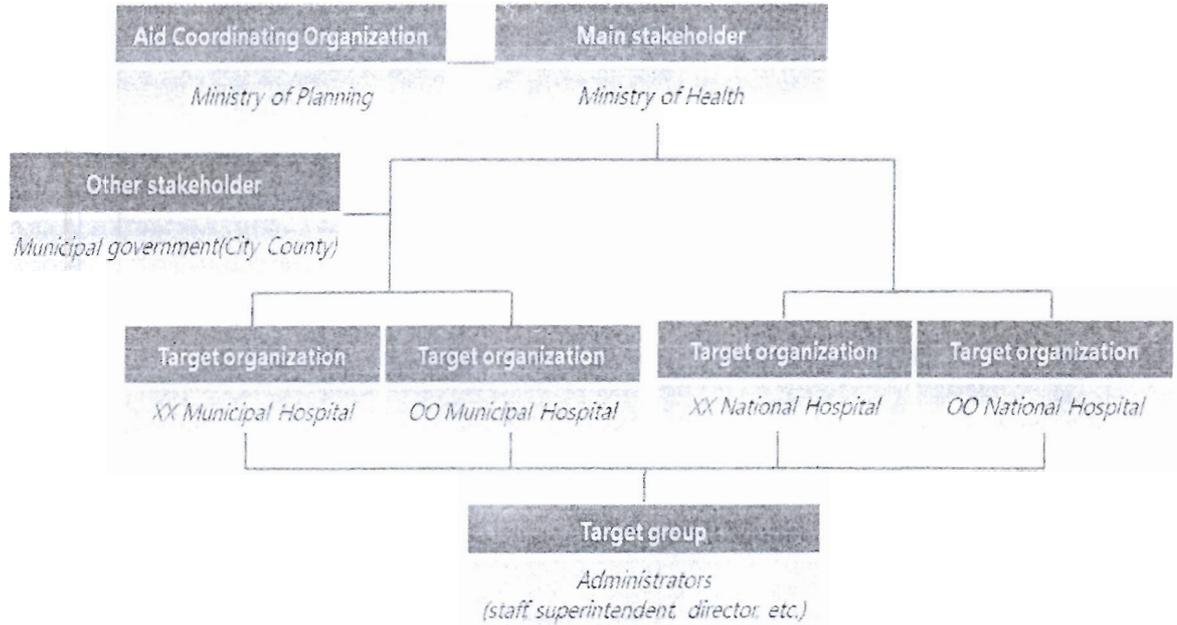
2.1. Description of Beneficiaries and Stakeholders

Please provide a clear definition and number of direct/indirect beneficiaries/stakeholders of the Program; and provide a chart showing how they are related to one another.

- Target Group : (15) Administrative Staff of OO Hospital*
- Main Stakeholders : Ministry of Health*

- Other Stakeholders : *Municipal Government*

(Sample)



2.2. Needs of Target Group

Please provide specific analysis on the needs of the target group including what their needs are, at what level of knowledge or capacity they are, what capacity (in detail) they need to improve, what the challenges they face are, etc.

2.3. Overview of the Target Organization

Please provide a brief description on the main recipient organization in the Program including nature or type, organizational structure, major functions, strategies, annual budget, manpower, priorities, main activities/projects, future plan, etc.

2.4. Overview of Other Stakeholders

Please provide a brief description on the other stakeholders relevant to the Program or potential objectors.

3. Gender Consideration

3.1. Minimum Proportion of Female Participants: %

KOICA recommends at least 30% of female participation as beneficiary of the Program.

3.2. Gender Mainstreaming Plan

KOICA recommends all its fellowship programs be planned, executed and evaluated in consideration of gender equality and women empowerment. Please elaborate on your plans on how you would engage gender equality into your proposed program, thereby ensuring that the benefits of the Program would be shared by both men and women of your country.

4. Program Description

4.1. Program Title:

4.2. Target Country:

4.3. Goal & Objective

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4.4. Program Duration

4.4.1. Program Year: XXXX – XXXX (X year(s))

Year	Course period	Method
(1st year)2017	00 weeks(s)/ month(s)	<input type="checkbox"/> Invitation <input type="checkbox"/> In-country <input type="checkbox"/> Others
(2nd year)2018	00 weeks(s)/ month(s)	<input type="checkbox"/> Invitation <input type="checkbox"/> In-country <input type="checkbox"/> Others
(3rd year)2019	00 weeks(s)/ month(s)	<input type="checkbox"/> Invitation <input type="checkbox"/> In-country

5. Expected Results

5.1. Logical Framework

Narrative Summary	Objectively Verifiable Indicators	Baseline/Rationale	Means of Verification			Assumption & Risk
			When to measure	Who to measure	How to measure	
<i>(objective)</i> Capacity improvement of hospital or health workers in XXXX	<i>Retention rate of patients</i>	<i>60%/ records from previous year</i>	<i>Min. 1 year after the program</i>	<i>Target organization</i>	<i>Relevant data (visit history, MR, annual management report etc.)</i>	* Position change of participants
	<i>Cost reduction rate</i>	<i>120%/ records from previous year</i>				
	<i>Job perception</i>	<i>3.5point/ records from previous year</i>				
<i>(outcome)</i> Sharing & dissemination of Knowledge	<i>no. of beneficiaries of knowledge sharing & dissemination</i>	<i>50 persons /double the no. of participants</i>	<i>Min. 6 months after the program</i>	<i>Target organization</i>	<i>Participation list</i>	* Dropout from the Program
<i>(outcome)</i> Work site application	<i>no. of policy, system, guideline made or amended</i>	<i>2 cases / records from previous year</i>				
<i>(output)</i> Change of mindset, Network expansion	<i>Satisfaction rate</i>	<i>4.5 point / average of CIAT</i>	<i>At the end of the program</i>	<i>KOICA</i>	<i>Survey questionnaire, interview</i>	* Continuous collaboration & communication between KOICA and target organization
	<i>Self-Confidence</i>	<i>4.2 point / average of CIAT</i>				
<i>(output)</i> Knowledge enhancement	<i>Academic achievement</i>	<i>4.2 point / average of CIAT</i>				
<i>(output)</i> Action Plan(A/P)	<i>No. of A/P</i>	<i>3 A/P / average of CIAT</i>				

5.2. Expected Outcomes and Indicators

Please provide detailed explanation and definition of expected outcomes and indicators, based on the logical framework above.

5.3. Expected Outputs and Indicators

Please provide detailed explanation and definition of expected outputs and indicators, based on the logical framework above.

5.4. Monitoring and Evaluation Plan

Please provide your plans for monitoring and evaluation based on the logical framework above.

6. Undertakings

6.1. Target Organization (during and after the Program)

Please elaborate on the undertakings of your organization for the Program to be successfully implemented, using the following examples as a reference:

- *Nomination of participants corresponding to the purpose of the Program (in terms of language, occupation, etc.)*
- *Cooperation in overall process of the Program such as planning and evaluation of the Program, dissemination of the program result, etc.*
- *Support for the implementation of Action Plan*

6.2. KOICA

Please elaborate on the undertakings you expect from KOICA, using the following examples as a reference:

- *Financial support for the Program*
- *Provision, evaluation, and support for the follow-up activities of the Program*
- *Recruiting experts to give consultation*

7. Contact Information

Please provide the information of the person in charge of the design of the proposed program in the recipient organization

Organization:

Address:

Tel:

Fax:

E-mail:

Name/Title:

2019 KOICA CIAT Program Priorities *(Country Name)*

November 2017

STEP 1 *Fill in your country name*

STEP 2 *Fill in the 'E' column(Priority) from 1 to 20 in order of priority. 1 is the most preferred program, while 20 is the least preferred one.*

STEP 3 *Fill in the 'F' column(Participating Organization) with the name of the organization(s) in your country that is suitable to participate in the program.*

Program No.	Program Title	Priority	Participating Organization(s)
1	Public Audit Management		
2	Capacity-building project for Medical Rehabilitation Specialist against industrial accident		
3	Building government capacity for the support of harmonious industrial relations		
4	Competition Law and Market Economy Development		
5	Establishment of Fresh Water Resource Management Plan by Strengthening Capacity for Wastewater Treatment Through Radiation Fusion Technology		
6	Capacity building for utilizing UNFCCC's technology and financial mechanism to achieve NDC		
7	Global fellowship of TVET systematization for the proliferation of the Fourth Industrial Revolution		
8	Capacity Building for Human Rights Policy		
9	Planning and Development of Science and Technology Parks(STP) Policy, and Technology Transfer and Commercialization		
10	Capacity Building on Climate Change Adaptation in the Mekong Region		
11	Capacity Building for Institutional Archive and Management		
12	Capacity Building Program on Establishing National Transport Plans for Promoting Economic Development		
13	Capacity Development for Women Engineers in Africa		
14	Achieving Effective Transportation Using ITS		
15	Capacity Building for Rail Infrastructure Specialist		
16	Training for Enhancing capacity of railway safety management		
17	Capacity building for capital market policy makers to stimulate economic growth		
18	Training Program for Introduction of Deposit Insurance		
19	Capacity Building for Insurance Policy Development and Supervision: A Cornerstone for Economic Development		
20	Capacity Building for Maintenance of Meteorological Instruments and Early Warning System		
21	Analysis of Meteorological Satellite data over Asia-Pacific region		
22	Training for the Climate Service Sector on Developing Science-based Climate Change Adaptation Plan and Policies in the Agricultural Field (Asia Region)		
23	Capacity building on development, operation and maintenance of agricultural infrastructure for food security		
24	Capacity Building for Agricultural Cooperatives		
25	The instruction in the system management and investigative techniques for digital forensics		
26	Transferring Knowledge of Various Countermeasures on Eradicating illegal Drugs for Capacity Building		

Program No.	Program Title	Priority	Participating Organization(s)
27	Technology sharing program on the legal & technical requirements for introducing national offender DNA database		
28	Capacity Building Program for Export Control of Conventional Weapons		
29	Crime Prevention and Criminal Justice for ASEAN		
30	Capacity Building for Correction Service Management (CIS)		
31	Mastering High-Tech Crimes Investigation		
32	Sustainable Forest Management(Agroforestry) & Forest Conservation		
33	Capacity Building for Fuel Quality Management		
34	Policy and technology capacity building of energy management for low-income group		
35	Capacity building for Vietnam and Cambodia in trade remedy area		
36	Capacity Building for Climate Technology Business Cultivation		
37	Transfer of INNOBIZ Certification System to discover and foster technology innovative SMEs		
38	Strengthening the Statistical Capacity of SDGs indicators & Big-Data for Developing Countries		
39	Strengthening Statistical Education Capacity		
40	Fostering Faculties of Creative Invention Education		
41	Training Course on Intellectual Property Right		
42	Capacity Building for Marine Aids to Navigation Officer(Asia, Oceania)		
43	Training for Ocean Observation and Hydrographic Surveying		
44	Building the Capacity for Coastal Pollution Mitigation in Africa		
45	Capacity Building Program for National Disaster Response (water-related disaster management)		
46	A Capacity Building Program for High-Level Policy Makers in Latin American Countries to disseminate superb features of Korean National Identification system		
47	ASEAN Digital Forensic Specialists Training course		
48	Capacity Building of Maritime Policy Development and Port Administration		
49	Capacity development program on air quality management and renewable energy for sustainable development		